



# DOUGLAS COUNTY

## PUBLIC WORKS DEPARTMENT

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## UTILITY SERVICE APPLICATION

This application form will be used to obtain authorization to connect a residential, commercial, industrial and/or irrigation system to a Douglas County water and/or sewer facility. As an applicant, you must complete this form and incorporate all requested information, as prescribed by the submittal requirements, before the application is accepted. **Note:** Upon review of this application, Douglas County may require additional documentation and/or applications. Connection permits will expire (60) days from notice of issuance if not paid in full. Additional fees will apply for reissuance. Application must be submitted with a SIP that clearly identifies the location of water service laterals, water meter pit, sewer service laterals, or proposed septic system. Please expect 10 business days to process.

### SECTION A - APPLICATION: (CHECK ALL THAT APPLY)

☐ Residential

☐ Commercial

☐ Single Family Home ☐ Accessory Dwelling

☐ Domestic ☐ Irrigation ☐ Fire Line

☐ Water Utility Connection ☐ Sewer Utility Connection

### SECTION B - PROJECT INFORMATION:

Project Name (if applicable):

Subdivision Name:

Assessor's Parcel Number(s):

Project Address / Location:

### SECTION C - FEES

QUESTION: HAVE WATER RIGHTS BEEN PRE-PAID? IF YES, PLEASE PROVIDE DOCUMENTATION. ☐ Yes ☐ No

QUESTION: HAVE CONNECTION FEES BEEN PRE-PAID? IF YES, PLEASE PROVIDE DOCUMENTATION. ☐ Yes ☐ No

### IF YOU RESPONDED WITH "YES" TO BOTH QUESTIONS, PLEASE PROCEED TO SECTION D

#### Water Service Connection

1. List the number of domestic service connections next to the applicable diameter choice.
2. For projects that include multiple dwelling units (e.g. duplexes & apartments) only list the number of domestic services that connect from the main to the meter pit.
3. Only list irrigation services that connect directly to the main separate of the domestic connection. If the irrigation service is connected downstream of the domestic meter, do not include it.
4. Please note that the minimum service diameter will need to be justified by a design based upon the latest adopted plumbing code. Attach documentation.
5. The subtotal in this section provides an estimate of your connection fee as a guide to impress upon the applicant the impact of service connection size on fees. Additional meter and application fees will apply.
6. Call the office 5 business days prior to schedule water meter installation

Number of Service Connections	Diameter (Inches)	Fee per Connection	Total
	3/4	\$5,024.00	\$
	1	\$12,560.00	\$
	1 – ½	\$25,120.00	\$
	2	\$40,192.00	\$
	3	\$80,384.00	\$
	4	\$125,600.00	\$
	6	\$241,200.00	\$

	8	\$401,920.00	\$
	10	\$1,055.040.00	\$
	<b>Subtotal</b>	\$	

### SECTION C.1 – WATER RIGHTS:

If your project only involves one dwelling unit for a single-family residence contact the Public Works Department to determine if you need to complete this section.

<b>Domestic Demand</b> 1. Enter the number of Dwelling Units associated with a residential use under either the Accessory Dwelling or Multi-Family Residential category as applicable. 2. Enter the total WSFU Count (See Item 26 of Submittal Requirement Checklist) under the Non-Residential category below as applicable. 3. For Non-Residential projects, the Irrigation Demand must be calculated by a landscape architect and entered under the "Use Requirement" column in Ac-Ft per Year.	<b>Water Supply Fixture Units (WSFU)</b>	<b>Number of Dwelling Units</b>	<b>Use Requirement (Ac-Ft)</b>	<b>Total</b>	
	Single Family Residential	NA		1.12	
	Accessory Dwelling with Kitchen	NA		0.30	
	Multi-Family Residential	NA		0.30	
	Non-Residential		NA	0.028	
	Irrigation Demand	NA	NA		
	Total Water Right Requirement (Ac-Ft Annually):				
<b>Hydrologic Basin Name</b>	<b>Hydrologic Basin Number</b>		<b>Fee in Lieu of Dedication</b>		
Eagle Valley (104)	104		\$9,000.00		
Carson Valley (105)	105		\$9,000.00		
Antelope Valley (106)	106		\$3,000.00		
Lake Tahoe (090)	90		\$17,500.00		

### SECTION C.2 – ADDITIONAL WATER SERVICE CONNECTION FEES:

Complete this section only if your project is located in either the Eagle Ridge or Clear Creek Tahoe Subdivision, otherwise proceed to Section D.3.

<b>Subdivision</b>	<b>Number of Connections</b>	<b>Rate per Connection</b>	<b>Total</b>
Number of connections located in Eagle Ridge Subdivision?		\$450.00	\$
Number of connections located in Clear Creek Tahoe Subdivision?		\$2,500.00	\$
	Subtotal		\$

### SECTION C.3 – ADDITIONAL WATER SERVICE CONNECTION QUESTIONS:

Fire service supply line. If the building is sprinklered, list the diameter (inches): \_\_\_\_\_

Does the irrigation system have a chemical injection device? ☐ Yes ☐ No Backflow preventer size (inches): \_\_\_\_\_

### SECTION D – SEWER UTILITY CONNECTION

If Douglas County does not provide sewer service for the project, do not complete any other part of this section.

#### Sewer Service Connection Fee Calculation

- For residential projects, enter the number of Dwelling Units being applied for next to the appropriate Service Area in the table below. Single Family houses are counted as single Dwelling Unit regardless of the size of house or number of fixtures in the house.
- Accessory Dwellings are counted as a single Dwelling Unit only if the Accessory Dwelling has a kitchen. If the accessory dwelling only has a wet bar it counts as zero.
- Multi-Family projects such as apartments and condominiums, count each living unit as a single Dwelling Unit. Hotels, motels, timeshares shall follow directions provided under Item 5 for Non-Residential uses.
- Non-Residential uses need to calculate an equivalent Dwelling Unit number. Enter the calculated amount next to the appropriate Service Area below.
- For non-residential 'Shell Only' permits, enter 1 Dwelling Unit for the appropriate Service Area.

Sewer Service Area	Number of Dwelling Units or EDUs	Connection Fee	Total
North County		\$7,150.00	\$
Genoa Lake Local Improvement District #19931		\$7,072.00	\$
North Valley		\$6,020.00	\$
<b>Sewer Service Connection</b>			\$
<b>Fee:</b>			

#### Section I - APPLICANT INFORMATION:

Property Owner			Applicant/Authorized Representative		
Name:			Name:		
Mailing Address:			Address:		
City:	State:	Zip:	City:	State:	Zip:
Phone:			Phone:		
Email:			Email:		
Engineer			Contractor		
Name:			Name:		
Address:			Address:		
City:	State:	Zip:	City:	State:	Zip:
Phone:			Phone:		
Email:			Email:		
NV State License #:			NV State Contractor's License #: Class:		

#### Owner:

I hereby certify that the information I have provided to Douglas County is, to the best of my knowledge, true and correct and I will provide any additional data or information as may be requested by Douglas County. If my application is approved, I understand and agree that I will be bound by the terms and conditions of the permit and I will comply with all applicable federal, state and county laws and ordinances.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

#### Applicant/Authorized Representative:

As the owner's authorized representative, I agree to comply with all applicable rules, codes and laws relative to this application.

\_\_\_\_\_  
Owner's Authorized Representative

\_\_\_\_\_  
Representative's Signature

\_\_\_\_\_  
Date

**FOR OFFICE USE ONLY -PERMIT FEE ESTIMATE**  
Permit fees are due prior to issuance of permit.

Permit Fee Components	Fee	Total
Water Utility Connection	\$	\$
Additional Water Service Connection Fees	\$	\$
Water Rights	\$	\$
Sewer Utility Connection	\$	\$
<b>Total</b>		
<b>Permit Fee</b>	\$	